To ensure a smooth and transparent experience for all our users, we have established clear and comprehensive terms and conditions for our service. These terms include important information about the limitations and permissible use of our services. While our terms and conditions are detailed to cover all necessary aspects, we have made every effort to keep them concise and to the point. We use clear and straightforward language to ensure that all users can easily understand their rights and obligations, avoiding any unnecessary legal or technical jargon. This approach helps us maintain transparency and accessibility for everyone who chooses to use our services. If you have any further questions or need additional information, please feel free to contact us.

## the types of personal data you collect;

We are storing the username and password values for login screen with BASE64 format, due to security management.

For connector perspective, we are storing the Company Name and VRN number same format.

### where you got people's data from, if it wasn't from them;

We are getting excel format from our customers for convert to excel to JSON file. The another informations, the customer choising from selection screen.

#### why you have people's information and what you're doing with it;

We are storing the username and password values for login screen with encrpted format, due to security management.

For connector perspective, we are storing the Company Name and VRN number same format.

#### who you share people's information with;

We are sharing the JSON file information with only HMRC portal. No information is shared with any other service or third party.

# how long you hold people's information for before getting rid of it securely.

For risk management perspective, we are storing the datas for 10 years. (JSON file)